

Terms of Reference

Haddenham & Long Crendon Local Community Area Forum

Purpose of Report.

(a) To **inform** Haddenham & Long Crendon LCAF of the contents of the proposed LCAF terms of Reference (including Constitutional and Operating Arrangements)

(b) Members of the LCAF are asked to **note** this report and are invited to **discuss** elements of the Terms of Reference (including Operating Arrangements) that are open for LCAF decision.

Background

1. The County Council at its meeting on 10 July agreed, as part of the report (appendix F), GC2C a draft CONSTITUTION (including TERMS OF REFERENCE AND OPERATING ARRANGEMENTS)
2. There are elements of these documents that are specifically related to individual LAFs and some items will require discussion and agreement by each LAF. These items include attendance at LAFs by local stakeholders.
3. A presentation of the document and its contents will be made at the first LAF in each area (from September 2008 onwards) and members will be invited to discuss the contents and feedback their views via the minutes of the meeting. Any comments and observations will be used to inform any future reviews of LAF arrangements.
4. Where appropriate recommendations regarding attendance (3 above) specific to each LAF will be noted and added to the document specific to that LAF.